

Apply for Graduation

Where do I apply for graduation? You must apply for graduation via the Student Center on CUNYFIRST.

When do I apply for graduation? Application submission is connected to the semester in which you will <u>complete all course work.</u>

Please make note of application timeframes (and deadlines!!) based on your semester of completion (see below):

- Spring November 1st February 15th
- Summer February 16th- June 15th
- Fall/Winter June 15th October 15th

How do I apply for graduation? During the submission periods, you will log into your CUNYfirst account and navigate to your Student Center. Under the *Academics* section of the page, use the drop down box to select "Apply for Graduation". Click on the *Apply for Graduation* link to proceed with your application.

I cannot access my CUNYfirst account to submit my application for graduation. What do I do? If you are unable to access your CUNYfirst account, please contact the HelpDesk for assistance.

I applied for graduation but need to cancel! What do I do? If you need to cancel your graduation application, simply contact Degree Audit (degree.audit@hunter.cuny.edu). Please send this email from your Hunter email address, verifying your Student ID number (EMPL ID) and in the subject write "Graduation Cancellation". We will cancel your application in 1-2 business days. Please note: In order to be officially graduated, you will need to reapply for a future graduating semester.

Please contact an academic advisor for assistance and to answer any questions: (Pamela Decuir: pdecuir@hunter.cuny.edu; Aixa Rodriguez: ar5635@hunter.cuny.edu)

^{*}Submission periods open at 12 am on the first day of submission and closes at 11:59pm on the final day of submission.